

January 2014

Offer for editing and proofreading English academic texts

Content:

- ensure accuracy of grammar and syntax
- correct spelling and typographical errors
- suggest more suitable vocabulary and expressions
- ensure clarity
- eliminate repetition of words and expressions
- create parallel structure

Please note that this service does not include reformatting of texts or references, and does not include verifying the spelling or accuracy of subject-specific terminology, or the accuracy of the content or literary sources.

Price per hour: € 42,00 + 19% VAT
Approximately two double-spaced pages can be edited and proofread per hour, depending upon the level of English of the text.

Method: Corrections and suggestions will be made directly on the document through Microsoft Word "track changes" function. The text will be returned with suggested changes by e-mail.

Payment: An invoice will be sent upon completion of editing and proofreading. Direct bank transfer to be made upon receipt of invoice.

If you have any questions, please do not hesitate to contact me.

Alison Lowry-Steinforth

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